



Health Futures UTC  
350 High Street  
West Bromwich  
West Midlands  
B70 8DJ

0121 794 2888

Thursday, 16 January 2020

Dear Parent/Guardian,

**Re: Parents' Evening for Year 12 Parents Evening, Thursday 30<sup>th</sup> January 2020**

We are delighted to invite you along to meet with your son/daughters subject staff and form tutors to discuss their progress so far into year 12. The year 12 parents evening will take place on Thursday 30<sup>th</sup> January 2020, 4:30pm until 7:30pm.

Your son/daughter will be given a booking form to reserve appointment slots with their teachers for the evening. If you are unable to attend the parents evening then please do contact either myself or Miss Nightingale and we will be able to provide feedback on your child's progress via the telephone or email.

Yours faithfully,

A handwritten signature in black ink, appearing to be "K Steed".

Mrs K Steed  
Director of Post 16

