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Friday 12th April 2019

Dear Y13 parents

End of Term Update and Revision Timetable

As we approach the end of term I am writing to outline the arrangements for the examination period.

All of our year 13 students have now completed their final round of milestone assessments. You will be receiving a report on May 10th which will include their results. The results are crucial for students in planning out their revision and helping them to prepare for their exams. On Wednesday 1st May there will be an assembly held to discuss the exam procedures. This assembly will start at 8:30am and it is essential that all year 13 students attend this as there will be key information given out about exam procedure.

Over the Easter break there will be revision taking place in school for a number of subjects. This timetable has been distributed to year 13 and has been attached to this letter. The Learning Resource Centre (LRC) will be open for students every day (except the Bank Holidays) from 10am until 2pm. This is being supervised by a member of the Extended Leadership Team as there will also be year 11 students attending for silent revision. This also allows the member of staff to ask any students who are not revising quietly to leave.

After the Easter Holidays the students will have just two weeks before their examination period starts. During this two week period lessons will continue as normal. From Monday 13th May a revision timetable will be in place (the timetable is attached). Year 13 students are expected to attend their lessons as normal until their exam has been sat. Some subjects; for example English Literature, Biology and Psychology are putting on additional revision lessons which students are expected to attend. Students who are studying Health and Social Care/Childcare have a slightly different revision timetable where they will be working with individual members of the department on a daily basis to complete their coursework. During the examination period the LRC will be available along with classrooms where we can provide these but please be aware that there will be a lot of re-rooming during this period with year 11 exams taking place at the same time.

During the revision timetable period students will be expected to attend as normal. For the week beginning the 13th May all students will be expected to attend from 8:30am as normal. Providing that attendance remains consistently high to lessons during this week; we will revise this policy the



following week and students will be allowed to come in for their first lesson. Where there are exams taking place at 9am, students will not be expected to attend the afternoon before unless there are specific lessons or revision sessions taking place for that exam. For exams at 1:30pm students will not be expected to attend lessons in the morning again unless there are specific revision sessions for that afternoon's exam. Once the examination has been completed; students will be free to go home.

Students need to identify carefully where their examination dates are on the timetable. Once you have sat your final timetabled examination, you will no longer be required to attend after this date. Those students studying Health and Social Care/Childcare will need to have their coursework signed off by their subject teachers as well as the Head of Health before they can officially finish. A level and Vocational results will be published on Thursday 15th August 2019 and will be available from 7:30am at Health Futures. There will be staff available to support students who have any UCAS queries throughout the day.

I would like to take this opportunity on behalf of myself and Miss Nightingale to thank all of our year 13 students and their families for the support and hard work during this academic year. We wish each and every one of you the very best of luck in your upcoming examinations.

Yours sincerely



Mrs K Steed

Director of Post 16

