



**Travel Subsidy Policy – New
students**

Revised & Approved: July 2016

HEALTH FUTURES UTC

TRAVEL SUBSIDY POLICY

1. Introduction

Health Futures UTC (the UTC) is a regional school whose catchment includes at least seven Local Authorities. Many of our students travel long distances to get to us incurring significant costs. There is no LA support for these costs so in the interests of free and fair access the UTC recognises it is appropriate to support families with these costs within a prudent financial structure and subject to annual review.

This version of the policy applies to all students who join the UTC after October 2016. All students who joined before October 2016 will continue to have the conditions of the policy in force at the time of their enrolment applied.

2. Principles Of Eligibility

Other than in exceptional circumstances (to be judged by the Principal) the UTC will adopt a threshold of a student's home address being **at least 2.5 miles or more, straight line distance** from the UTC before any support for the costs of transport is available. The tool to calculate this distance is that provided by the Department for Education.

High Needs

Students who qualify for Free School Meals can apply for a subsidy of £40.

Low Needs

Students who do not qualify for Free School Meals will be able to apply for subsidy of £10.

3. Conditions

Payment of any transport subsidy is dependent on the following conditions:

- Remaining on role at the UTC
- Attendance rate of over 95%
- A current travel pass

4. Payments

High Needs

As the majority of this group will qualify for Free School Meals payments for this group will be made monthly in arrears by cheque/BACS payment to an identified account.

Low Needs

Credit will be added to a student's school account monthly in arrears allowing it to be spent on food, trips or any other UTC related purchases.

5. Monitoring Evaluation and Review

The Principal will report to the Governors relevant aspects of the working of the policy as appropriate.

TRAVEL PASS SUBSIDY - APPLICATION FORM

STUDENT DETAILS

Full Name (Please Print)	
Date of Birth	
Current Age	
Gender	

PARENT / GUARDIAN DETAILS

Title	
Full Name (Please Print)	
Address	
Postcode	
Parent Contact Telephone Number(s)	
Parent Email Address	

APPLICATION INFORMATION

Do you consider that you live AT LEAST 2.5 MILES from Health Futures UTC?	Yes / No
If you live at least 2.5 miles from Health Futures have you applied for Free School Meals?	Yes / No
If you have not applied for Free School Meals yet do you intend to do so?	Yes / No

BANK ACCOUNT DETAILS – FOR FAMILIES ELIGIBLE FOR FREE SCHOOL MEALS ONLY

Bank Name	
Sort Code	
Bank Account Number	
Name of Bank Account Holder(s) - Please Print	

PARENT DECLARATION

Travel Pass Subsidy Application Statement	<ul style="list-style-type: none"> I confirm that the details given in this application form are correct, to the best of my knowledge. I confirm that I consider my child to be eligible for a Travel Pass Subsidy on the basis of the information provided, in line with Health Futures UTC Travel Subsidy Policy I agree that if my child is in receipt of a 100% subsidy to payments being made by Health Futures UTC directly into my bank account using the details given in this for, monthly in arrears. I agree that if my child is in receipt of a 50% subsidy to payments being made Health Futures UTC in the form of 'credits' directly into my child's Student Account with Health Futures UTC, and to those credit being 'spent' within the UTC on appropriate services and products available to them.
Name (Please Print)	
Signature	
Date	

FOR OFFICE USE ONLY:

<i>Date Travel Pass Application Received</i>	
<i>2.5 Miles + FSM Eligible (100% Subsidy)</i>	
<i>2.5 Miles Non-FSM Eligible (50% Subsidy)</i>	
<i>If Not Eligible state reason for decision</i>	
<i>Date Application Process Completed</i>	
<i>Date Parent/Student Advised of Decision & Method</i>	
<i>Database Updated</i>	Date: _____ Updated By: _____
<i>Other Information</i>	