

APPLICATION FOR COLLECTION OF EXAMINATION RESULTS

If you are unable to collect your examination results, there are two options available to you:

- If you would like your results to be emailed to you, please complete **Part A**
- If you would like a nominated person to collect them on your behalf, please complete **Part B**.

Please return this form to the Exams Officer, Miss Kubicek, as soon as possible **before results day**.

NAME:	CANDIDATE NO:	YEAR GROUP:
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PART A

If you are unable to collect your exam results and wish for them to be emailed to you, please complete the information below and sign and date it to confirm your request.

I am requesting that my examination results are sent to me via the email address given below. I understand that I will need to present this fully completed form to the Examinations Officer, Miss Kubicek, before my results can be emailed to me.

Email Address:

Student Signature: Date:

PLEASE NOTE THAT UNDER NO CIRCUMSTANCES WILL WE BE ABLE TO EMAIL YOUR RESULTS WITHOUT A FULLY COMPLETED FORM. RESULTS CAN BE EMAILED AT ANY TIME DURING RESULTS DAY.

For Exam Office Use:

Date issued:

Signed Examinations Officer

PART B

If you are unable to collect your exam results and wish for them to be collected by someone else, please complete the information below and sign and date it to confirm your request.

I give my permission for _____ to collect my examination results on my behalf. I understand that my nominated person will need to present this fully completed form and proof of ID before my results are issued to them.

Student Signature: Date:

PLEASE NOTE THAT UNDER NO CIRCUMSTANCES WILL WE BE ABLE TO ISSUE YOUR RESULTS TO YOUR NOMINATED PERSON WITHOUT PHOTO ID AND A FULLY COMPLETED FORM.

For Exam Office Use:

Date issued:

Signed Examinations Officer